

# How to Ace an Interview

The key to successfully getting the job you want is all in the preparation. The average interview time lasts one hour, so it's crucial that you're well prepared. Here's our top tips for interview success.

## Interview Preparation

Re-read the job description!

### TOP 10 frequently asked interview questions



Tell me about yourself.



What are your weaknesses?



What qualifies you for this job?



What are your strengths?



Why do you want to work for this organisation?



Why do you wish to leave your present job?



Where do you see yourself in 1, 2 or 3 years' time?



What sort of salary are you looking for?



How would you describe a typical day in your current job?



Do you have any questions?



## Research the Company

Website, social media accounts, blogs, Glassdoor reviews and online news to get a feel for company culture, values, mission, history and future goals.



## On Interview Day

### ARRIVAL



Check the address and travel route / timetable.

### ATTIRE



Smart and comfortable.  
Clean and ironed.  
Water, notepad and pen.

### BODY LANGUAGE



Eye contact, good posture, listen, don't fidget.



### CONCLUSION

Have a list of questions ready to ask and always ask what the next steps will be. **Call your Blue Arrow Consultant with feedback on how your interview went.**